

Registration card

Žádost o určení použitelných právních předpisů pro zaměstnance / Request for determination of legislation applicable for an employee



This application serves for the purpose of determining the applicable social security legislation pursuant to Regulation (EC) No. 883/2004 and its Implementing Regulation No. 987/2009, Regulation (EEC) No. 1408/71 and its Implementing Regulation No. 574/72 and international agreements on social security concluded by the Czech Republic.

**Organizational units of RSSA
(DSSA/PSSA/Brno MSSA)**

Seal of DSSA/PSSA/Brno MSSA

Application registration number

Case number

The request is submitted by **An employer** **An employee** **An agent of an employee** **An agent of an employer**

Email of the submitter for notifications about the status of the application

I am requesting the determination of legislation applicable due to the performance of a gainful activity during the period

from to

on the territory of EU/EEA/CH/UK of the state(s) with which the Czech Republic has concluded an international agreement(s) on social security

On the basis of the information below, I request an assessment of my situation according to the relevant article of the applicable coordination regulations or the international agreement on social security as

posting **simultaneous activities** **exception** **other situation (posting of a civil servant, flight or cabin crew member, sailor or pursuit of the activity only on the territory of the Czech Republic)**

A. Basic identification of a claimant

Family name Forename Degree Czech birth number

Family name at birth Previous family name

Forename at birth Gender Nationality Birth date

Place of birth Region of birth State of birth

ADDRESS OF RESIDENCE - MAY NOT BE THE SAME AS PERMANENT ADDRESS OF STAY

Name of the building Street Building evidence number Municipality

Region Postal Code State

Phone number Data box Email

Health insurance fund in the Czech Republic

B. Contact address (if different from residence address)

Name of the building Street Building evidence number Municipality

Region Postal Code State

C. Address of stay

Name of the building Street Building evidence number Municipality

Region Postal Code State

D. The claimant pursues gainful activity in the territory of these states for the period indicated in the application (the Czech Republic must be also indicated, if it corresponds to the facts)

- | | | | | | |
|---|------------------------------------|--------------------------------------|---|---|----------------------------------|
| <input type="checkbox"/> Albania | <input type="checkbox"/> Australia | <input type="checkbox"/> Belgium | <input type="checkbox"/> Belarus | <input type="checkbox"/> Bosnia and Herzegovina | <input type="checkbox"/> Brazil |
| <input type="checkbox"/> Bulgaria | <input type="checkbox"/> Chile | <input type="checkbox"/> Croatia | <input type="checkbox"/> Montenegro | <input type="checkbox"/> Czech Republic | <input type="checkbox"/> Denmark |
| <input type="checkbox"/> Estonia | <input type="checkbox"/> Finland | <input type="checkbox"/> France | <input type="checkbox"/> India | <input type="checkbox"/> Ireland | <input type="checkbox"/> Iceland |
| <input type="checkbox"/> Italy | <input type="checkbox"/> Israel | <input type="checkbox"/> Japan | <input type="checkbox"/> Canada | <input type="checkbox"/> Korea | <input type="checkbox"/> Cyprus |
| <input type="checkbox"/> Liechtenstein | <input type="checkbox"/> Lithuania | <input type="checkbox"/> Latvia | <input type="checkbox"/> Luxembourg | <input type="checkbox"/> Malta | <input type="checkbox"/> Hungary |
| <input type="checkbox"/> Moldova | <input type="checkbox"/> Mongolia | <input type="checkbox"/> Netherlands | <input type="checkbox"/> Norway | <input type="checkbox"/> Germany | <input type="checkbox"/> Poland |
| <input type="checkbox"/> Portugal | <input type="checkbox"/> Québec | <input type="checkbox"/> Austria | <input type="checkbox"/> Romania | <input type="checkbox"/> Russia | <input type="checkbox"/> Greece |
| <input type="checkbox"/> North Macedonia | <input type="checkbox"/> Slovakia | <input type="checkbox"/> Slovenia | <input type="checkbox"/> United States of America | <input type="checkbox"/> Serbia | <input type="checkbox"/> Syria |
| <input type="checkbox"/> Spain | <input type="checkbox"/> Sweden | <input type="checkbox"/> Switzerland | <input type="checkbox"/> Tunisia | <input type="checkbox"/> Turkey | <input type="checkbox"/> Ukraine |
| <input type="checkbox"/> Great Britain and Northern Ireland | | | | | |

E. Information about the employer in the Czech Republic – employer No.

The claimant has an employer in the Czech Republic Yes No

The application is submitted by this employer or this employer's agent

Employer's name

Identification number

Tax number

Variable symbol

Employer does not have a variable symbol

Name of the building

Street

Building evidence number

Municipality

Region

Postal Code

Family name and forename of the employer's contact person

Phone number

Data box of the employer

Email

Employer is a labour agency Yes No

Employer is economically active in the CR Yes No

Total number of employees of the employer Number of employees working abroad during the period of request

Employment period from to Indefinite period

Type of employment

employment relationship agreement to perform work agreement to complete a job

limited company authorised executive/partner member of the collective body of a legal entity

other (specify)

While working abroad

the employment relationship in the Czech Republic will be terminated the employment relationship in the Czech Republic continues unpaid leave is being negotiated in the Czech Republic

For this employment in the Czech Republic, the applicant is insured

a) for sickness insurance Yes No Insured from

b) for pension insurance Yes No Insured from

c) for health insurance Yes No Insured from

The employee is covered by legislation of the posting state at least one month before the posting Yes No

F. Information about activity in the Czech Republic - activity No.

The claimant pursues an activity as an employee in the Czech Republic Yes No during the period of request

PLACE OF WORK IN THE CZECH REPUBLIC

Same as in the previous section

Full name of the undertaking

Name of the building Street Building evidence number

Municipality Region Postal Code

Period of activity pursued in the Czech Republic from to Indefinite period

The claimant has a status

- employee
 civil servant
 international transport worker
 contract staff of the EC

sailor

Vessel name Flag state

flight or cabin crew member

Name of home base airport Town of home base airport State of home base airport

G. Information about the employer abroad - employer No.

The claimant has an employer abroad Yes No

The application is submitted by this employer or this employer's agent

Employer's name

Identification number Tax number

Variable symbol Employer does not have a variable symbol

Name of the building Street Building evidence number

Municipality Region Postal Code State

Family name and forename of the employer's contact person

Phone number Data box Email

The employer is a daughter/mother company or branch of the employer in the Czech Republic listed in section E. Yes No

The activity of the claimant performed for the employer abroad is compared to the activity performed for the employer in the Czech Republic listed in section E. Same Different

Employment period from to Indefinite period

Type of employment

- employment relationship agreement to perform work agreement to complete a job
 limited company authorised executive/partner member of the collective body of a legal entity
 other (specify)

H. Information about activity abroad - activity No.The claimant pursues an activity as an employee abroad Yes NoPeriod of activity pursued abroad from to Indefinite period

The claimant has a status when pursuing an activity abroad

- employee
- civil servant
- international transport worker
- contract staff of the EC

 sailor

Vessel name

Flag state

Name of home base airport

Town of home base airport

State of home base airport

 flight or cabin crew memberThe claimant pursues an activity abroad for the Czech employer Yes No**PLACE OF WORK ABROAD** The claimant does not have a permanent place of work in the state/s of his/her activity Same as in the previous section

Full name of the company/in the case of a natural person, forename and family name/ship name

Name of the building

Street

Building evidence number

Municipality

Region

Postal Code

State

The claimant enters into an employment relationship with a foreign entity Yes NoThe claimant replaces another posted worker Yes No

Activity of the claimant abroad is within the whole period managed by

 by the employer in the Czech Republic by the foreign entity by both of them**I. Share of the activities**

WORKING TIME of the claimant during the period stated in the request is divided as follows

<input type="text"/>	%		in the Czech Republic
<input type="text"/>	%	in (fill in the state)	<input type="text"/>
<input type="text"/>	%	in (fill in the state)	<input type="text"/>
<input type="text"/>	%	in (fill in the state)	<input type="text"/>
100%	TOTAL		

During the period stated in the request, the claimant is REMUNERATED for his/her activities in the Czech Republic and abroad as follows

<input type="text"/>	%		from the Czech Republic
<input type="text"/>	%	from (fill in the state)	<input type="text"/>
<input type="text"/>	%	from (fill in the state)	<input type="text"/>
<input type="text"/>	%	from (fill in the state)	<input type="text"/>
100%	TOTAL		

The claimant pursues marginal activity/ies in the territory of the Member States Yes No

Enter Member State/States

J. Special situations

Select one of the options listed if the claimant is in such a situation at the time of the request

- Soldier in active reserve
- Foster parent
- Person who simultaneously works for an employer in one Member State and only receives sickness insurance benefits (e.g. sickness or maternity benefits) from the other Member State
- Person who simultaneously works for an employer in one Member State and only takes vacation, creative leave or other paid leave from another employer in the other Member State
- Person who simultaneously works for an employer in one Member State and only takes unpaid leave or parental leave from another employer in the other Member State or has, for example, an unexcused absence

K. Information about previous activities abroad

The claimant has pursued an activity abroad in the past Yes No

PLACE OF PREVIOUS ACTIVITY ABROAD

Full name of the company/in the case of a natural person, forename and family name/ship name

Name of the building Street Building evidence number

Municipality Region Postal Code State

In period from to

Status employee self-employed person civil servant sailor flight or cabin crew member contract staff of the EC

L. Information about periods of insurance abroad

The claimant was/is covered by social security insurance scheme of other state Yes No

Insured during the period from to Indefinite period

The claimant received/receives benefits (both in cash and in kind) from a foreign social security system Yes No

He/she received/receives benefits during the period from to Indefinite period

Foreign insurance number Name of foreign institution State

Sector all pensions sickness family benefits unemployment benefits recovery work accident and occupational disease

Name of the building Street Building evidence number

Municipality Region Postal Code

The claimant has been issued a certificate on legislation applicable by a foreign institution in relation to the period of this application Yes No

For the period from to

M. Grounds for a request for exception

The applicant will state the reasons for granting an exception under Article 16 of Regulation (EC) No 883/2004, Article 17 of Regulation (EEC) No 1408/71 or under the relevant provisions of international social security agreements concluded by the Czech Republic.

N. Request for exception under the Framework Agreement on application of Article 16(1) of Regulation (EC) No. 883/2004 in cases of Regulation (EC) No. 883/2004 in cases of habitual cross-border telework

Employee and employer apply for the exception acc. to the Framework Agreement Yes No
Telework is pursued in a Member State other than the employer's place of business, usually from home in the country of residence Yes No
During the pursuance of telework, the employee remains connected to the employer's work environment using information technology Yes No
In the state in which telework is pursued, other gainful activity is also pursued Yes No

The employer for whom the telework is performed

Same as section E.

Telework is pursued in the scope % working time in (fill in the state)

O. Classification of economic activities (CZ-NACE)

The field of activity pursued by the employer according to the CZ-NACE classification

- | | |
|--|--|
| <input type="checkbox"/> A - Agriculture, forestry and fishing | <input type="checkbox"/> B - Mining and quarrying |
| <input type="checkbox"/> C - Manufacturing | <input type="checkbox"/> D - Electricity, gas, steam and air conditioning supply |
| <input type="checkbox"/> E - Water supply; sewerage, waste management and remediation activities | <input type="checkbox"/> F - Construction |
| <input type="checkbox"/> G - Wholesale and retail trade | <input type="checkbox"/> H - Transportation and storage |
| <input type="checkbox"/> H - Freight transport by road and removal services | <input type="checkbox"/> I - Accommodation and food service activities |
| <input type="checkbox"/> J - Publishing, broadcasting, and content production and distribution activities | <input type="checkbox"/> K - Telecommunication |
| <input type="checkbox"/> K - Computer programming, consultancy and related activities | <input type="checkbox"/> K - Computing infrastructure, data processing, hosting and other information service activities |
| <input type="checkbox"/> L - Financial and insurance activities | <input type="checkbox"/> M - Real estate activities |
| <input type="checkbox"/> N - Professional, scientific and technical activities | <input type="checkbox"/> O - Administrative and support service activities |
| <input type="checkbox"/> O - Temporary employment agency activities and other human resource provisions | <input type="checkbox"/> P - Public administration and defence; compulsory social security |
| <input type="checkbox"/> Q - Education | <input type="checkbox"/> R - Human health and social work activities |
| <input type="checkbox"/> S - Arts, sports and recreation | <input type="checkbox"/> T - Other service activities |
| <input type="checkbox"/> U - Activities of households as employers and undifferentiated goods - and service-producing activities of households for own use | <input type="checkbox"/> V - Activities of extraterritorial organisations and bodies |

P. Declaration of a third-country national

I declare that I have a valid residence permit Yes for the period from to
 No

I take note that when performing activities in a state/states of performing activities, I must fulfil the condition of legal residence.

Q. Additional information

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R. Information about an agent

The agent is Natural person

Family name Forename Czech birth number

Identification number Data box The agent does not have a DB

Phone number Email

Name of the building Street Building evidence number

Municipality Region Postal Code State

The agent is Legal person

Name

Identification number State which issued the ID

Data box The agent does not have a DB

Name of the building Street Building evidence number

Municipality Region Postal Code State

S. Declaration

I hereby declare that the information provided in this application and all attached documents is complete and true and that in the event of a change to the above information, I will notify the relevant DSSA/PSSA/Brno MSSA/CSSA. I am aware that the provision of false or incomplete information may lead to a change in the applicable social security legislation with all the consequences (including the cancellation of the certificate on applicable legislation) with retroactive effect.

In place Date

Signature of the claimant/agent

.....
Confirmation by the competent employer's representative /
agent of the employer

DSSA/PSSA/Brno MSSA in verified at (date)

Name, Family name and Official's signature for
DSSA/PSSA/Brno MSSA

Attachments:

- 1. Employment contract(s), including changes and additions relevant to the submitted application (if DSSA/PSSA/MSSA Brno has not have them available already)**
- 2. Certificate on applicable legislation, if issued to the applicant by a foreign institution, in relation to the period of this application**
- 3. Contractual documents on the basis of which the applicant pursues activity in the Czech Republic and abroad (depending on the specific situation)**
- 4. Affirmation of foreign employer (in the case of application for exception from foreign legislation, if the applicant has a foreign employer who would pay insurance premiums to the Czech social security system, if the exception was granted)**
- 5. Affirmation of residence in the territory of the United Kingdom of Great Britain and Northern Ireland for the application of Withdrawal Agreement (for cases involving Great Britain and at least one Member State, if the situation was interrupted for a period longer than 1 month after 31. 12. 2020)**
- 6. Other attachment**

This application serves to fulfil the notification obligation of the employer pursuant to Article 15 of Regulation (EC) No. 987/2009 and to fulfil the notification obligation of a person residing in the territory of the Czech Republic pursuing activities in the territory of two or more Member States pursuant to Article 16(1) of Regulation (EC) No. 987/2009 and Article 104(3) of Act No. 187/2006 Coll., as amended.

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DSSA/PSSA/Brno MSSA/CSSA requests and processes personal data in accordance with legal regulations for the protection of personal data and only for legitimate purposes. More information can be found at <https://www.cssz.cz/web/cz/gdpr-informace-o-zpracovani-osobnich-udaju>.