

Application to arrange pension payments by remittance to an account in the Czech Republic - account holder



A. Basic identification - account holder

Family name	Forename	Degree	Czech birth number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Street	House number	Municipality	Postal Code
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Warning:

If you are also a receiver of the orphan's pension/pensions for a dependent child/children (or a claimant for award one of the/these pensions) and if you do not submit at the same time separate applications about the arrangement of remittance to the orphans' own accounts or another way, payment of all such pensions arranged to the account specified in section B.

B. Account – bank (savings and credit union) confirmation

Prefix	Account number	Bank Code ID	Specific symbol
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Based on the account holder's request and with his/her consent, we hereby confirm that the above information regarding the identification of his/her account is correct as of the date of issue of this confirmation. Furthermore, we hereby confirm that the conditions for maintaining this account are set in such a way that pension instalments may be settled from it and returned to the Czech Social Security Administration, the entitlement to which has ceased due to the death of its owner.

Place Date
Confirmation of the bank/savings and credit union

C. Data on the arrangement payments of a claimant who is not the account holder

Family name	Forename	Degree	Czech birth number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>
Name of the legal entity			Identification number
<input style="width: 95%;" type="text"/>			<input style="width: 95%;" type="text"/>

Details of the legal representative (i.e., parent or custodian), guardian or representative according to Articles 49 and 50 of the Civil Code, if he/she is a natural (legal) person, or details under which the orphan's pension is paid.

Guardianship, custodianship, representation determined by Court decision

Name of court	Date of effect	Reference number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

If a natural person has been entrusted with the exercise of guardianship by a legal entity, the data relating to this authorisation shall be provided.

D. Information on the beneficiary (with the exception of an orphan's pension(s) for a dependent child/children - see Warning provided in section A.), who is not the account holder or the claimant for the arrangement of payment

Family name of pensioner	Forename of pensioner	Degree	Czech birth number of pensioner
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

The special pension receiver was established by the decision of the municipality

Name of the municipality	Date of effect	Reference number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

Guardianship, custodianship, representation determined by a court decision

Name of court	Date of effect	Reference number
<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>	<input style="width: 95%;" type="text"/>

If a natural person has been entrusted with the exercise of guardianship by a legal entity, the data relating to this authorisation shall be provided.

1. Instructions on filling in, confirming and submitting the application (sections A. – D.)

Section A. must always be filled in with the details of the account holder.

Section B. must be verified and certified by a bank or savings and credit union. **Without this verification, the request cannot be granted.**

Section C. filled in by the claimant **who is not the owner of the account to which the payment is to be arranged**, i.e., a guardian who requests payment of a pension to the account of a guardian or a legal representative of a minor child who requests payment of an orphan's pension to the account of a minor child, or a representative pursuant to Articles 49 and 50 of the Civil Code who requests payment of a pension to the account of the person represented.

Section D. filled in by a guardian, representative pursuant to Articles 49 and 50 of the Civil Code or a special pension receiver **details of a beneficiary not listed in section A.** as the owner of the account, because the payment of his/her pension is to be arranged to the account of the guardian, representative pursuant to Articles 49 and 50 of the Civil Code or a special beneficiary.

If it is a request **applied by the guardian or representative pursuant to Articles 49 and 50 of the Civil Code**, the data from the court's decision on the appointment of guardianship, custodianship, or representation must be filled in; if it is a legal entity that has entrusted its employee with the performance of duties connected with guardianship, also the data related to this authorisation.

If the pensioner has a **newly appointed guardian, custodian, representative pursuant to Articles 49 and 50 of the Civil Code or a newly appointed special beneficiary** (or there has been a change), these facts are necessary **to be supported by a certified copy of a decision of the competent authority.**

Beneficiary of a paid pension may submit a confirmed and self-signed application **to any DSSA.**

Pension claimants attach the application for the remittance of a pension to a bank account to the application for pension award.

Warning:

If a special beneficiary has been appointed for the pensioner to receive his/her pension, then the payment of the pension can only be arranged to the bank account of this special receiver.

2. Information on the remittance of a pension to a bank account

In accordance with **Article 64(4) of Act No. 155/1995 Coll.**, as amended, if the receiver of the benefit requests a change in the method of pension payment or a change in the account to which the pension is to be transferred, the pension payer is obliged to make such a change no later than the pension payment due in the third calendar month following the calendar month in which it was applied request for such change; this also applies similarly in the case of a request for the payment of a pension to a different receiver than the current receiver.

Outside of payment terms are remitted to the accounts **pension payments**, i.e., the amounts due from the date the pension was awarded to the date of arrangement of its regular monthly payment. Similarly, regular monthly instalments of the pension paid in cash, which the pension receiver did not collect or refused to receive from the post office, even though it was already due, will be remitted to the account. These pension instalments may be remitted to the claimant's account only after they have been returned to the CSSA account.

Advance payments for pension payments are not remitted to bank accounts. They are sent to the pension claimant's address by postal order.

3. Obligations of the pension receiver when paying the pension to the account

Pension recipient is obliged to inform CSSA in writing about the benefits received, and **within 8 days about facts** that affect the pension award, its amount and payment, and also inform in writing **about a change in address.**

Special pension receiver is obliged, after the death of the pensioner, to return the pension instalments to CSSA that they are no longer entitled to as a result of the death of the pensioner.

The legal representative, guardian, and representative pursuant to Articles 49 and 50 of the Civil Code have the same obligation.

This obligation also applies in cases where, based on the request of the legal representative, guardian or representative pursuant to Articles 49 and 50 of the Civil Code, the pension is arranged to be remitted to the pensioner's account, **if that representative is the holder of that account.**

4. Special warning

At a change in bank account it is recommended to cancel the existing account and wait for the remittance of the pension to a new account to be arranged (see point 2. Information on the remittance to a bank account).

Confirmation of receipt of pension the remittance of a pension to a bank account may only be arranged by the social security administration competent for the place of residence, or directly by the CSSA. The request for issuing a confirmation can also be sent electronically via the **ePortal CSSA** (Services for insured persons - Confirmation of the amount and type of pension received).

The CSSA requires and processes personal data in accordance with legal regulations for the protection of personal data and only for legitimate purposes. More information at <https://www.cssz.cz/gdpr.htm>

E. Declarations and signatures

I confirm that I have familiarized myself with all information and obligations.

I request that the pension be paid under the social security number was arranged by remittance to the bank account indicated in section B. of this application.

If you are also a **receiver of the orphan's pension/pensions** for a dependent child/children (or a **claimant for** of this pension/these pensions), the Czech birth number of the child/children does not need to be entered in this field - see **Warning provided in Section A.**

Place Date
Claimant's handwritten signature

I understand that in the event of the pensioner's death, I am obliged to return to the Czech Social Security Administration the amounts of the pension which, as a result, I am no longer entitled to. *(To be completed only if the claimant is a person different from the pensioner, i.e., if Section C is filled in)*

Place Date
Claimant's handwritten signature
(for a legal person also a seal)